

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE  
MINUTES  
July 13, 2016**

**TIME AND  
PLACE:**

The meeting of the Education Informal Conference Committee was convened at 9:03 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Board Room 2, Henrico, Virginia.

**MEMBERS  
PRESENT:**

Joyce A. Hahn, Ph.D., RN, NEA-BC, FNAP, Chair  
Rebecca Poston, PhD, RN, CPNP

**STAFF  
PRESENT:**

Jay P. Douglas, MSM, RN, CSAC, FRE, Executive Director  
Paula B. Saxby, RN, Ph.D., Deputy Executive Director  
Charlette Ridout, RN, MS, CNE, Senior Nursing Education Consultant,  
Beth Yates, Administrative Assistant

**CONFERENCES SCHEDULED:**

**REGISTERED NURSING, PRACTICAL NURSING, AND NURSE AIDE EDUCATION PROGRAMS**

**Consideration of Program Status**

**Northern Virginia Community College, ADN Program, Springfield, US28407400**

Ms. Daria Amato, Associate Dean, Dr. Rob Wade, Dean of Nursing, and Dr. Lockton, Provost were in attendance.

At 9:49 a.m. Dr. Poston moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Northern Virginia Community College ADN program, Springfield. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:01 a.m.

Dr. Poston moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to grant full approval to Northern Virginia Community College ADN program, Springfield.

**Ultimate Health School, PN Program, Manassas, US28205000**

Ms. Arangu Ngundam, Director of Education was in attendance.

At 10:27 a.m. Dr. Poston moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Ultimate Health School, practical nursing program, Manassas. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 10:42 a.m.

Dr. Poston moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to continue Ultimate Health School practical nursing program on conditional approval until such time as evidence is provided that the program has met 18 VAC 90-20-110.c.1. and 18 VAC 90-20-136.D.2.

Ms. Douglas left the meeting at 10:55 a.m.

Ms. Douglas returned to the meeting at 11:34 a.m.

**Consideration of Clinical Sites**

**Global Health College, ADN Program, Alexandria, US28402000**

Nadine Eads, Director of Institutional Effectiveness, Francoise Bissai, Director of Nursing, Catherine De Leon, Director of Simulation, and Rubi Despert, Faculty were in attendance.

At 11:36 a.m. Dr. Poston moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Global Health College, ADN program, Alexandria. Additionally, she moved that Ms. Douglas, Dr. Saxby, Ms. Ridout and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 11:56 a.m.

Dr. Poston moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to deny the request for continued approval of using clinical sites outside of Virginia in excess of 80% of the clinical experience for the Global Health College ADN program and continue the program on conditional approval. Additionally, to defer a decision of the request for an immersion experience at Makati Medical Center until such time the program can present to the Committee a detailed plan and further breakdown of clinical experiences and number of hours.

**Public Comment**

There was no public comment.

**Update of Program Status**

Ms. Ridout reported that continued survey visit was conducted for Page County Technical Center, PN Program, Shenandoah, US28102000.

**Action:** Administratively continued on full approval.

Ms. Ridout provided a status update of NCLEX Survey Visits.

<b>Program name and location</b>	<b>Program code</b>	<b>Program type</b>	<b>Date</b>
ECPI Newport News	US28103500	Practical Nursing	June 22, 2016
ECPI Manassas	US28402100	Associate Degree Registered Nursing	April 27, 2016
ECPI Richmond	US28401500	Associate Degree Registered Nursing	April 7, 2016
Global Health College	US28402000	Associate Degree Registered Nursing	August 11, 2016
ITT (Salem)	US28421700	Associate Degree Registered Nursing	May 17, 2016
Norfolk State	US28500100	Baccalaureate Registered Nursing	April 21, 2016
Thomas Nelson Community College Hampton campus	US28407100	Associate Degree Registered Nursing	April 22, 2016

**Applications to Establish Nursing Education Programs**

Ms. Ridout stated there were 23 applications to establish nursing education programs (13 PN programs, 7 ADN programs and 3 BSN programs) that are considered incomplete. Twelve of the applicants have provided additional information and are actively pursuing approval.

**Topics for Discussion:**

- Pre-licensure PN and RN distance learning nursing education programs and clinical learning experiences were discussed related to out of state pre-licensure nursing education programs conducting clinical experiences in Virginia.

The regulations do not address the need for Board oversight or approval.

The Committee recommended to discuss with the full Board at its business meeting on July 19, 2016.

- Nursing program policy in the use of high stakes exit exams with program established benchmarks to determine graduation was discussed.

The committee determined that this was a school policy and not something to be addressed through Board regulation.

- The development of "Things to Consider When Choosing a Nursing Education Program" was discussed.

Staff will draft content of a communication tool related to the above and present to the Education Special Conference Committee in September, 2016. Following approval by the Committee of the content, Board staff will work in collaboration with the DHP Communications Department to develop further for public availability.

- Staff will propose revisions to Guidance Document 90-21 Guidance on Clinical Learning Experiences and bring it forward to the education committee in September, 2016.

Ms. Douglas left the meeting at 1:16 p.m.

- Continued Exception Request

A continued exception for an adjunct faculty member at Eastern Mennonite University was granted.

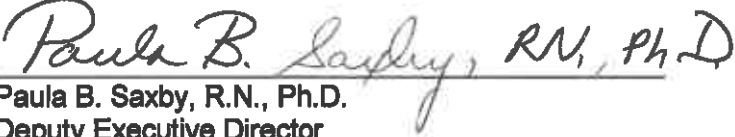
- Contract with Pearson Vue for the Nurse Aide Exam


See attached letter from Person Vue as an FYI.

- US Department of Education recommends to revoke the recognition of the Accrediting Council for Independent Colleges and Schools.

Ms. Ridout presented information to the Committee that this may affect about 7 programs in Virginia and that the programs would still have Certificate to Operate through SCHEV or accreditation from other agencies.

Meeting adjourned at 1:47 p.m.

  
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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director

  
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Charlette Ridout, R.N., M.S.  
Senior Nursing Education Consultant